

SOLE SOURCE PROCUREMENT REQUEST

Please complete and email to: vip@azdoa.gov

Entire document MUST be completed	
Section 1	
Requesting Agency: Bureau of Emergency Preparedness and Response	
Vendor: GlobalCerts, LC	Estimated Cost: \$7,296.00
Section 2	
Brief description of materials or services: GlobalCerts is an Internet email communications system which allows for the sharing of private (HIPPA Covered) health information with individuals, and our public health partners at hospital, county and federal levels via encrypted email.	
Section 3	
Briefly describe why this procurement is Sole Source and why there is only a single source available: GlobalCerts LC maintains intellectual property rights and is the sole provider for maintenance. A letter on company letterhead from Dawn McManus, Assistant to CEO for GlobalCerts, LC has provided a letter stating that GlobalCerts maintains intellectual property rights and is the only company that can maintain support and maintenance on their system.	
Duration of this Sole Source procurement: 1 (one) year.	
Briefly describe the efforts made to seek other sources: ADHS has invested \$60,000 over the last 4 (four) years. ADHS has already licensed the system and purchased all related hardware. All participating individuals and hospitals have been trained by ADHS in the use of this program, thus enabling cross sharing of information. In previous years ADHS was able to secure maintenance through a third party vendor, ASAP Software Express, Contract# AD050028, however GlobalCerts has severed the relationship and is no longer affiliated with them. Dawn McManus verified that due to payment issues with third party vendors they will no longer utilize their services.	

Send comments to the following individual:

Requesting Agency Contact Information	
Procurement Officer: Gary Hahn	
Phone Number: 602-542-2925	Email Address: hahng@azdhs.gov

State Procurement Website Posting Information	
R2- 7-E301 requires the State Procurement Administrator shall post the request on the State Procurement Office website and invite comments on the Sole Source request for five working days.	
Date Posted: 11/6/2007	Date Closed: 11/14/2007